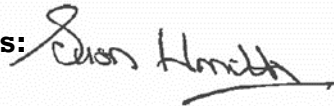


Terms of Reference for Academy Committees

BEHAVIOUR AND SAFETY COMMITTEE

Approved by the Board of Trustees on 7th October 2024

Signature of the Chair of the Board of Trustees:



Review date: Autumn Term 2025

The following responsibilities and functions are delegated to the Behaviour and Safety committee:

- Ensure that the school's arrangements for child protection, safeguarding, including safer recruitment, and welfare provision are compliant with requirements and highly effective; to include any alternative provision arrangements made for pupils and links with external agencies.
- Review the impact of behaviour for learning practices on pupil conduct and attitudes to learning, taking into account exclusion rates for groups of pupils in relation to national figures and other pertinent data e.g. pupil survey outcomes, bullying/prejudice based incident data.
- Evaluate the effectiveness of strategies to promote pupils' attendance and punctuality, taking into account overall absence and persistent absence rates for all pupils – and groups of pupils – in relation to national figures and trends.
- Ensure appropriate identification of and provision for pupils with individual needs, to include pupils with special educational needs and/or disabilities (SEND), children looked after, pupils with medical needs, pupils with mental health needs, 'disadvantaged pupils' and pupils in receipt of the pupil or service premium.
- Ensure that that the school's provision meets the requirements of the SEND Code of Practice and that any related funding/resources are appropriately deployed.
- Ensure that the school's arrangements for E-Safety are highly effective; to include curriculum provision/support for pupils with respect to on-line safety and IT filtering, monitoring and referral systems.
- Approve formally any hazardous or residential trips/visits; ensure risk assessment and related practices for trips/visits are highly effective.

- Monitor admissions to the school, the number on roll (NOR) and projected NOR; to include appeals, in-year transfers and 'Hard to Place' and Inclusion panel outcomes.
- To seek, consider and respond appropriately to the views of parents on the educational provision offered by the school.
- Evaluate the effectiveness and impact of the school's provision for pupils' spiritual, moral, social and cultural development.

Policies

The Board of Trustees delegates authority to this committee to review and approve the following policies:

Quorum and Membership

The quorum shall be 3.

If required, academy staff may be in attendance at committee meetings to provide information and answer Governors' questions.

At the first meeting of each autumn term the committee shall appoint a Chair and Vice-Chair from among Governors. The term of office for Chair and Vice-Chair will be 1 year

The committee shall meet as often as is necessary to fulfil its responsibilities and not less than once per term.

Procedures

The Clerk shall send out an agenda for each meeting, together with any supporting papers, at least one week in advance of the meeting. All papers and documents for meetings will be uploaded to the committee's section of the Moodle/Cloud.

Any Governor has the right to request the inclusion of an item on the agenda as long as the Chair has agreed to it in advance.

Unless a meeting is quorate the committee may only make recommendations and not decisions.

All decisions must be proposed, seconded and voted on. The minutes must record the proposer, the seconder and the result of the vote.

Decisions made by the committee must be made by a majority of votes cast by committee members present and eligible to vote.

Where there is an equal division of votes the Chair shall have the casting vote.

The clerk will send copies of the draft minutes approved by the Chair, to all members of the committee within 14 days of the meeting.

The minutes of each meeting will be considered for approval, or amended at the next meeting and once approved by the committee as a true record will be signed and by the Chair.

Signed minutes will be presented to the next Full Local Governing Board meeting.

The De Curci Trust, a charitable company limited by guarantee registered in England and Wales with company number 10646541. Registered office address: Springfield School Central Road, Drayton, Portsmouth, Hampshire, United Kingdom, PO6 1QY.