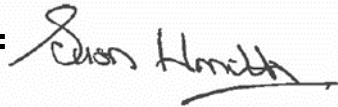


**Terms of Reference for Academy Committees**  
**CURRICULUM AND STANDARDS COMMITTEE**

**Approved by the Board of Trustees on 7<sup>th</sup> October 2024**

**Signature of the Chair of the Board of Trustees:**



**Review date: Autumn Term 2025**

The Trust Board shall establish committees to assist it in fulfilling its duties (Article 100).

The Board of Trustees shall determine and approve the Terms of Reference of each committee and shall review those terms at the start of each academic year (Article 101).

The following responsibilities and functions are delegated to the Curriculum and Standards committee:

- Evaluate the quality and impact of teaching, learning and assessment across the curriculum, taking into account school leaders' evaluations and those of improvement partners/external advisers; to include the impact of the teaching of literacy and numeracy to enable pupils to access different areas of the curriculum.
- Review the impact of professional development and appraisal on improving staff performance and, consequently, pupil outcomes.
- Consider how information sharing and broader transition practice support pupils' needs such that they are challenged appropriately at each stage of their education; to include, where appropriate, how impartial careers guidance helps pupils make informed choices for their futures.
- Promote the on-going development of a broad and balanced curriculum which inspires pupils to learn and prepares them for the next stage of their education/training.
- Ensure that all pupils are offered a broad and ambitious curriculum which includes national curriculum, religious education and age-appropriate sex and relationships education.

- Throughout each year group and across the curriculum, monitor and challenge the progress and attainment of pupils, taking into account pupils' starting points and the standards expected nationally for their age groups; to include a focus on the different groups of learners including disadvantaged pupils, the most able, lower-attaining pupils, and pupils with SEND.
- Evaluate the impact of specific interventions and raising attainment strategies on pupil achievement; to include the use of any off-site alternative provision and the deployment of 'ring-fenced' funding to support learning e.g. pupil premium funding, primary PE/sport premium funding.
- Advise the Resources Committee on the relative funding priorities necessary to deliver the curriculum and maintain an expert teaching workforce.
- Act as a forum for discussion on assessment, testing, recording and reporting systems.

### **Additional Local Responsibilities**

#### **Policies**

The Board of Trustees delegates authority to this committee to review and approve the following policies:

- Relationship and Sex Education

#### **Quorum and Membership**

The quorum shall be 3.

If required, academy staff may be in attendance at committee meetings to provide information and answer Governors' questions.

At the first meeting of each autumn term the committee shall appoint a Chair and Vice-Chair from among Governors. The term of office for Chair and Vice-Chair will be 1 year

The committee shall meet as often as is necessary to fulfil its responsibilities and not less than once per term.

#### **Procedures**

The Clerk shall send out an agenda for each meeting, together with any supporting papers, at least one week in advance of the meeting. All papers and documents for meetings will be uploaded to the committee's section of the Moodle/Cloud.

Any Governor has the right to request the inclusion of an item on the agenda as long as the Chair has agreed to it in advance.

Unless a meeting is quorate the committee may only make recommendations and not decisions.

All decisions must be proposed, seconded and voted on. The minutes must record the proposer, the seconder and the result of the vote.

Decisions made by the committee must be made by a majority of votes cast by committee members present and eligible to vote.

Where there is an equal division of votes the Chair shall have the casting vote.

The clerk will send copies of the draft minutes approved by the Chair, to all members of the committee within 14 days of the meeting.

The minutes of each meeting will be considered for approval, or amended at the next meeting and once approved by the committee as a true record will be signed and by the Chair.

Signed minutes will be presented to the next Full Local Governing Board meeting.

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